

Overview and Scrutiny Committee Comments – 9 January 2018

	O&S COMMENT	RESPONSE / ACTION
1.	<p>Changes needed to the Enforcement Plan to reflect in particular:</p> <ul style="list-style-type: none"> - That the Council, as enforcing body, can assist but not give advice to those subject to an investigation – independent support must be sought in such cases. - That breach of condition and failure to build to the approved plans is not acceptable – the Planning Enforcement Plan needs to identify how such matters are brought to the Council's attention, and dealt with, and then followed up. 	<p>Changes made to plan to reflect these comments.</p> <p>Meeting arranged with Building Control to discuss closer working and identification of on-site commencements</p>
2.	<p>The Plan may not be easy to follow for members of public and those not used to the planning system – a flowchart would be useful to visually explain how enforcement matters are dealt with.</p>	<p>Flowchart created to explain how the Council handles enforcement cases, and what formal action is undertaken.</p>
3.	<p>Concerns over various aspects of the team's performance, including response times and communication.</p>	<p>Matters raised with Planning Enforcement Team. Planning Enforcement Plan and Officer protocol (case management system) should address this by introducing changes to working practices that include requirement to respond and update within set time periods.</p>
4.	<p>Introduce performance indicators to measure performance.</p>	<p>Some of these measures are already in the Planning Enforcement Plan, a series of others (e.g. number of investigations) have been identified and will be monitored and presented as part of a monthly Performance Report to Planning Committee. Members may wish to suggest others as the report evolves over time.</p> <p>The Overview and Scrutiny Committee will scrutinise the effectiveness of the Plan once it has been in place for a 12 month period.</p>